

**MINUTES OF THE MEETING OF BRENT ELEIGH PARISH COUNCIL  
HELD ON 12 JULY 2018 IN THE VILLAGE HALL COMMENCING AT 7.30PM**

**Present:**

Cllr Kevin Went (Chairman)  
Cllr Karen Marshall  
Cllr Francesca Scoones  
Cllr Natalie Shewring

**Apologies:**

None

**In Attendance:**

District Councillor Clive Arthey  
One member of the public  
William Grosvenor (*Clerk to the Council*)

		<b>Action</b>
<b>18.53</b>	<b>CHAIRMAN'S WELCOME</b> Cllr Went welcomed all present to the meeting.	
<b>18.54</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> There were no apologies.	
<b>18.55</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>18.55.01</b>	<b>To Receive Amendments to the Register</b> There were no amendments to the Register.	
<b>18.55.02</b>	<b>To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda</b> There were none.	
<b>18.55.03</b>	<b>To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</b> There were none.	
<b>18.55.04</b>	<b>To Receive Full / Partial Dispensations for Pecuniary Interests Declared</b> It was noted that there had been no requests for dispensations.	
<b>18.56</b>	<b>MINUTES OF THE PREVIOUS MEETINGS</b> Minutes of the Statutory Annual Meeting held on 24 May 2018 and the Special Meeting held on 7 June 2018 were approved and signed as a true and accurate record.	
<b>18.57</b>	<b>TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT</b> Cllr Arthey reported as follows: <ul style="list-style-type: none"> <li>• Babergh DC are now able to claim a five year housing land supply. However this is likely to be challenged by developers.</li> <li>• Town and parish applications for funds from the Community Infrastructure Levy Regulation 123 pot under the current round are progressing; bids so far are about equal to the value of funds available. All bids have to be submitted by the end of October.</li> <li>• Redevelopment for housing of the former Babergh HQ building complex in Corks Lane, Hadleigh, has been approved by Cabinet. There will be a partial conversion, together with partial demolition and some new build.</li> <li>• The 1<sup>st</sup> charging point for electric vehicles in Babergh is</li> </ul>	

	<p>operational at Sudbury (outside the Kingfisher Leisure Centre). A similar facility at Hadleigh now exists and it is possible that Lavenham PC might install such a facility there as well.</p> <ul style="list-style-type: none"> <li>• The Local Government Boundary Commission will be letting Babergh DC have their final recommendations in respect of new ward boundaries in September (after the recommendations have been made to Government).</li> <li>• Babergh DC has invested in commercial property, generating £1.5m in income.</li> <li>• The installation of solar panels is being promoted by Suffolk CC and Babergh DC via “Solar Together Suffolk”; good deals are available at present.</li> </ul>	
<b>18.58</b>	<p><b>TO RECEIVE THE COUNTY COUNCILLOR’S REPORT</b></p> <p>No report was received from Cllr Lindsay prior to the meeting. However following the meeting a report was sent to the Clerk. That report is available with these minutes.</p>	
<b>18.59</b>	<p><b>TO DISCUSS ANY VILLAGE MATTERS</b></p> <p>It was observed that the adoption of Snapes Lane is to the line of the ditch and not to the junction with The Glebe.</p>	
<b>18.60</b>	<p><b>TO RECEIVE A REPORT FROM THE VILLAGE NEIGHBOURHOOD WATCH CO-ORDINATOR</b></p> <p>Cllr Went reported that there had been a few break-ins in nearby villages, but nothing in Brent Eleigh.</p>	
<b>18.61</b>	<p><b>TO RECEIVE AND CONSIDER REPORTS ON FINANCIAL MATTERS</b></p>	
<b>18.61.01</b>	<p><b>Financial update</b></p> <p>The Clerk reported that the balance in the Council’s account with Lloyds Bank, as at the end of June 2018, stood at £3,568.50.</p>	
<b>18.61.02</b>	<p><b>To consider and approve payments</b></p> <p><b>It was AGREED</b> to make the following payment:</p> <ul style="list-style-type: none"> <li>• £40.00 – Renewal of Data Protection Fee to the Information Commissioner.</li> </ul>	Clerk
<b>18.61.03</b>	<p><b>General Data Protection Regulation 2018 – update</b></p> <p>The Clerk tabled hard copies of a paper on Data Protection matters which had also been previously distributed to Councillors electronically. He took Members through both the proposed Brent Eleigh Parish Council Privacy Notice, to be placed on the Council’s website, and the proposed footer to be used in future for emails, which will also have a link to the Privacy Notice.</p> <p>Following discussion <b>it was AGREED</b> to adopt both proposals, the Clerk to implement them as soon as is feasible.</p>	Clerk
<b>18.61.04</b>	<p><b>Review of the Council’s Standing Orders</b></p> <p>The clerk reported that these need to be reviewed and updated to reflect changes in the NALC Model Rules. He will aim to bring these to the next meeting.</p>	Clerk
<b>18.61.05</b>	<p><b>Grant request</b></p> <p>A grant request was received from Suffolk Accident Rescue Service. <b>It was AGREED to NOTE</b> this request.</p>	
<b>18.62</b>	<p><b>TO RECEIVE THE CHAIRMAN’S REPORT</b></p> <p>Given the comprehensive coverage of the agenda, Cllr Went only wished to mention personally his concerns about the way in which the school bus carrying children to Lavenham Primary School is being</p>	

	driven through the village. Any feedback from observations of other residents would be welcome.	
<b>18.63</b>	<b>TO RECEIVE REPORTS FROM COUNCILLORS</b> Cllr Marshall reported that some footpaths have already had vegetation trimmed back. Cllr Scoones expressed concerns about the particular effect of the drought on young trees, with one at Bridge Cottage looking as if it has died.	
<b>18.64</b>	<b>TO RECEIVE THE CLERK'S REPORT</b>	
<b>18.64.01</b>	<b>Councillor vacancy</b> The Clerk reported that if, by 20 July, a request for an election to fill the vacancy has not been made by ten electors, then the vacancy can be filled by co-option.	Cllr Went
<b>18.64.02</b>	<b>Beacons of Light 11 November 2018 – update</b> There was nothing to report. Cllr Marshall to liaise with the Village Hall Committee. A barbeque is being planned and it is hoped the beacon will be lit by a descendent of a local resident who was killed in World War I.	Cllr Marshall
<b>18.64.03</b>	<b>Road safety mirror opposite Corner Farm</b> The post has been procured. The mirror will be installed when ground conditions improve.	Cllr Went
<b>18.64.04</b>	<b>New electoral arrangements for Babergh District Council – consultation update</b> The views of Brent Eleigh PC were sent to the Local Government Boundary Commission in response to the original consultation exercise on 10 December 2017. No response was received from the Boundary Commission to the suggestions made. A further response was sent to revised draft recommendations on 27 April 2018 which included the suggestion that Brent Eleigh be included in a “Box Vale” ward together with Boxford, Edwardstone, Groton, Milden and Monks Eleigh. The response sent by the Clerk rejected that proposal and counter-suggested that a more acceptable solution might be to move Brent Eleigh and Monks Eleigh into the proposed South East Cosford ward, and transfer Lindsey and Semer into Box Vale. To date no response has been received.	
<b>18.64.05</b>	<b>Babergh / Mid-Suffolk Housing Strategy consultation</b> The Clerk reported an announcement by Babergh / Mid-Suffolk Councils that a new joint housing strategy is under development which will be formally consulted on between 17 September and 26 October 2018.	
<b>18.64.06</b>	<b>Fence at the end of The Street</b> It was reported that Suffolk Highways have undertaken to replace the fence, the work planned to be undertaken in August 2018. <b>It was AGREED</b> to monitor the position and review at the next meeting.	
<b>18.64.07</b>	<b>Parking in Hall Road and Snapes Lane</b> A discussion took place on the increasing parking problems being experienced in this part of the village.	

18.65	<b>PLANNING ISSUES</b>	
18.65.01	<p><b>Babergh / Mid-Suffolk Joint Local Plan – Statement of Community Involvement</b></p> <p>The Clerk reported that both Councils are undertaking public consultation on an update to their Statement of Community Involvement (2014) between 29 June and 30 July 2018. Essentially this document is being updated to reflect changes to communication methods, neighbourhood planning, and the introduction of Community Infrastructure Levy and a pre-application advice charging service. The document can be viewed here:</p> <p><a href="https://www.babergh.gov.uk/planning/planning-policy/adopted-documents/babergh-district-council/statement-of-community-involvement/">https://www.babergh.gov.uk/planning/planning-policy/adopted-documents/babergh-district-council/statement-of-community-involvement/</a></p>	
18.65.02	<p><b>Brent Eleigh Conservation Area – draft appraisal</b></p> <p>The Clerk reported receipt of a copy of a letter from the Suffolk Preservation Society, addressed to the Babergh Heritage Team, expressing disappointment with the level of detail contained in the appraisal report. <b>This was NOTED.</b></p>	
18.65.03	<p><b>To Consider Planning Applications Received</b></p> <p><b>(1) DC/18/02789(LBC) – Wells Hall, Milden Road – Application for listed building consent; remove and replace broken and missing tiles from the roof of outbuildings / cartlodge.</b></p> <p>This application was discussed; <b>AGREED</b> that Councillors will consider any response and advise the Clerk accordingly. Deadline for comments 17 July 2018.</p>	All Councillors
18.65.04	<p><b>To Consider Updates on Planning Applications</b></p> <p><b>(2) B/16/01723/FUL – Brent Eleigh Hall, Hall Road – Application for external and internal alterations to house and stable including partial demolition and conversion of part of stable from 1 to 2 no. flats.</b></p> <p>The Parish Council's comments were sent to Babergh on 2 February 2017. No decision on the application has yet been advised.</p> <p><b>(3) B/16/01724/LBC – Brent Eleigh Hall, Hall Road – Application for external and internal alterations to house and stable including partial demolition and conversion of part of stable from 1 to 2 no. flats.</b></p> <p>The Parish Council's comments were sent to Babergh on 2 February 2017. No decision on the application has yet been advised.</p> <p><b>(4) DC/18/01987 – Second Meadow Stables, Brent Eleigh Road (Lavenham Parish) – Proposed erection of detached dwelling in association with the use of Second Meadow Stables.</b></p> <p>The Parish Council's comments were sent to Babergh on 13 June 2018. No decision on the application has yet been advised.</p>	

18.65.05	<p><b>To Receive Notification of Decisions of Planning Applications as Determined by Babergh DC</b></p> <p><b>(5) DC/18/01913 – The Old Cottage, The Street – Householder application for erection of single storey extension and link, following demolition of existing garden room.</b>          Planning consent was granted by letter dated 10 July 2018.</p> <p><b>(6) DC/18/01915 – The Old Cottage, The Street – Listed building consent for erection of single storey extension and link, following demolition of existing garden room.</b>          Planning consent was granted by letter dated 10 July 2018.</p>	
18.65.06	<p><b>4 The Glebe</b>          Cllr Marshall to arrange meeting with representative of Strutt &amp; Parker re alleged encroachment on farmland.</p>	Cllr Marshall
18.66	<p><b>DATES OF FUTURE MEETINGS</b></p> <ul style="list-style-type: none"> <li>• 20 September 2018 – 7.30pm Brent Eleigh Village Hall</li> <li>• 22 November 2018 – 7.30pm Brent Eleigh Village Hall</li> </ul>	
18.67	<p><b>CHAIRMAN’S CLOSING REMARKS</b>          The Chairman thanked everyone for attending the meeting. There being no further business the meeting closed at 9.30pm.</p>	