

**MINUTES OF THE MEETING OF BRENT ELEIGH PARISH COUNCIL
HELD ON 14 SEPTEMBER 2017 IN THE VILLAGE HALL COMMENCING AT 7.30PM**

Present:

Cllr Kevin Went (Chairman)
Cllr Karen Marshall
Cllr Natalie Shewring
Cllr Michael Warner

Apologies:

Cllr Francesca Scoones

In Attendance:

District Councillor Clive Arthey
William Grosvenor (*Clerk to the Council*)
2 members of the public

		Action
17.81	CHAIRMAN'S WELCOME Cllr Went welcomed all present to the meeting.	
17.82	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received from Councillor Scoones.	
17.83	DECLARATIONS OF INTEREST	
17.83.01	To Receive Amendments to the Register There were no amendments to the Register.	
17.83.02	To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda There were none.	
17.83.03	To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda There were none.	
17.83.04	To Receive Full / Partial Dispensations for Pecuniary Interests Declared It was noted that there had been no requests for dispensations.	
17.84	MINUTES OF THE PREVIOUS MEETINGS Minutes of the Ordinary Parish Council Meeting held on 20 July 2017 were approved and signed as a true and accurate record.	
17.85	TO RECEIVE THE COUNTY COUNCILLOR'S REPORT No report was received.	
17.86	TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT Cllr Arthey gave updates on District related matters as follows: <ul style="list-style-type: none"> • The District Council office move from Hadleigh to Endeavour House, Ipswich is now likely to be in October. • Consultation on the new District-wide Local Plan has started and will run until 10 November 2017. • Babergh DC's suggestions on the ward boundaries review were now with the Boundary Commission. The Commission's draft recommendations will be out to consultation from 3 October to 11 December. • Babergh DC has installed charging points for electric 	

	<p>vehicles in the car park outside the Kingfisher Leisure centre in Sudbury. A similar initiative, albeit privately funded, is likely to follow in Hadleigh.</p> <p>Cllr Warner asked whether there was any update on the future of the present Babergh HQ building; Cllr Arthey replied that currently there is nothing to report.</p> <p>The matter of the Brent Eleigh Conservation Area review and the informal way in which it has come to the attention of the Parish Council was raised by the Clerk. Cllr Arthey was not privy to the correspondence and requested that the Clerk forward it on to him. [NOTE: Following the meeting Cllr Arthey advised he had received the information and no further action by the Clerk was required.]</p>	Clerk
17.87	<p>TO DISCUSS ANY VILLAGE MATTERS</p> <p>None were raised.</p>	
17.88	<p>TO RECEIVE A REPORT FROM THE VILLAGE NEIGHBOURHOOD WATCH CO-ORDINATOR</p> <p>Cllr Went advised of a further break-in to an (unlocked) shed. Low level vandalism continued to occur at the church, and it is now currently locked apart from during services and between 10am and 3pm on a Saturday, when it will be open subject to parishioners being willing to supervise.</p>	
17.89	<p>TO RECEIVE AND CONSIDER REPORTS ON FINANCIAL MATTERS</p>	
17.89.01	<p>Financial update</p> <p>The Clerk distributed copies of the Cash Book showing that the balance in the Council's account with Lloyds Bank stood at £2,780.04.</p>	
17.89.02	<p>To consider and approve payments</p> <p>Cheques for the half yearly payment of the Clerk's remuneration and payment to HMRC were approved and signed.</p>	Clerk
17.89.03	<p>To approve and accept the audited Annual Return for the Year Ended 31 March 2017</p> <p>The Clerk advised that the external audit had been completed. It was RESOLVED that the Annual Return including the auditor's certificate should be approved and accepted. The auditor's certificate would be displayed on the notice boards giving contact information to access the audited accounts, and both the certificate and audited accounts would be available on the village website.</p> <p>Proposed by: Cllr Went Seconded by: Cllr Warner</p>	Clerk
17.90	<p>TO RECEIVE THE CHAIRMAN'S REPORT</p> <p>Cllr Went reported receipt of an email from a PCSO contact requesting display of a poster explaining how to make a complaint against the police.</p>	
17.91	<p>TO RECEIVE REPORTS FROM COUNCILLORS</p> <p>Cllr Warner announced that the Village Hall Harvest Supper event would take place on Friday 6 October at 6.30pm.</p>	
17.92	<p>TO RECEIVE THE CLERK'S REPORT</p>	
17.92.01	<p>Beacons of Light 11 November 2018 – update</p> <p>Nothing to report. It was suggested that it might be possible to obtain a measure of funding from Babergh DC to support this project. Cllr Warner to supply contact details.</p>	Cllr Warner
17.92.02	<p>Restoration of Village Sign</p> <p>Cllr Went informed the meeting that one side of the sign had been</p>	

	restored. Work on the other side was under way.	
17.92.03	Road Safety – installation of a mirror opposite Corner Farm It was AGREED to hold a site meeting on Saturday 16 September to determine exact location and fixing arrangements. The mirror will then be purchased.	Cllr Shewring
17.92.04	SALC Training Courses and AGM The Clerk referred to the autumn programme of training courses being run by SALC, previously distributed, and invited any Member to contact him about booking a place if there was a topic that he / she is interested in. Notice was also given of the SALC AGM, to be held at Elmswell on 7 November 2017.	
17.92.05	Government’s Litter Strategy for England The Clerk reported on the briefing note received from NALC on the Government’s Litter Strategy for England. This was for information only at this stage; there are no specific actions for local councils mentioned and the wording of the strategy as reported in the note is more aspirational than practical.	
17.92.06	Request for Grant Aid from Suffolk Accident Rescue Services The request was NOTED .	
17.92.07	Grit Bin – Milden Road It was reported that the Milden road grit bin had been removed to the opposite side of the road, and was positioned between two properties. The Chairman will ask for it to be returned to its proper position.	Cllr Went
17.93	PLANNING ISSUES	
17.93.01	Consultation on Babergh / Mid-Suffolk Joint Local Plan Babergh DC and Mid-Suffolk DC have launched consultation on a new Joint Local Plan. This will run until 10 November 2017. Various drop in events are planned and there is also a briefing for villages in the Lavenham cluster at Lavenham Village Hall at 6.30pm on 26 September. Cllr Warner will attend this. Following consideration of the Clerk’s briefing note and further discussion, it was AGREED to hold a separate working meeting of Councillors on Thursday 2 November at 7.30pm in the Village Hall to formulate a response to the consultation.	Cllr Warner All
17.93.02	Sudbury Visioning event It was NOTED that this was held on 13 September 2017.	
17.93.03	Brent Eleigh Conservation Area – draft appraisal This document, previously distributed, was considered. Concern was expressed as to the chaotic way in which this has come to light, and the disorganisation in the way these matters are managed that is reflected in the accompanying email exchanges. Councillors looked forward to formal consultation on the report, which was assumed to follow.	
17.93.04	To Consider Planning Applications Received (1) DC/17/04188 – 2 Brent Mill Drive – Notice of intent to carry out works to trees in a Conservation Area The Clerk reported that the Notice was received on 16 August for comments by 6 September and distributed to Councillors electronically. No comments were received and therefore no objection lodged. A determination is awaited. (2) DC/17/04251 – Brent Eleigh Hall, Hall Road, Brent Eleigh - Notice of intent to carry out works to trees in a Conservation Area	

	<p>This was considered and Councillors raised no objection. Clerk to advise Babergh accordingly.</p> <p>(3) DC/17/04551 – 2 Brook Cottages - Notice of intent to carry out works to trees in a Conservation Area</p> <p>This was considered and approval recommended. Clerk to advise Babergh accordingly.</p>	<p>Clerk</p> <p>Clerk</p>
17.93.05	<p>To Consider Updates on Planning Applications</p> <p>(4) B/16/01537/FUL – Farm Buildings, Hill Farm, Lavenham Road – Change of use of 2 no. existing barns to 2 no. dwellings and associated building works; erection of single-storey front / side extension and fenestration alterations to existing dwelling (the Coach house) and provision of access and amenity space</p> <p>The Parish Council's comments were sent to Babergh on 13 December 2016. No decision on the application has yet been advised, although there was a recommendation for refusal on 24 January 2017.</p> <p>(5) B/16/01538/LBC – Farm Buildings, Hill Farm, Lavenham Road – Application for listed building consent; repairs and alterations to 2 no. Barns in order to convert to 2 no. dwellings and demolition of existing “shed” element of Barn 1. Alterations and extensions to the Coach House</p> <p>The Parish Council's comments were sent to Babergh on 13 December 2016. No decision on the application has yet been advised, although there was a recommendation for refusal on 24 January 2017.</p>	
	<p>(6) B/16/01723/FUL – Brent Eleigh Hall, Hall Road, Brent Eleigh – Application for external and internal alterations to house and stable including partial demolition and conversion of part of stable from 1 to 2 no. flats.</p> <p>The Parish Council's comments were sent to Babergh on 2 February 2017. No decision on the application has yet been advised.</p>	
	<p>(7) B/16/01724/LBC – Brent Eleigh Hall, Hall Road, Brent Eleigh – Application for external and internal alterations to house and stable including partial demolition and conversion of part of stable from 1 to 2 no. flats.</p> <p>The Parish Council's comments were sent to Babergh on 2 February 2017. No decision on the application has yet been advised.</p>	
17.93.06	<p>To Receive Notification of Decisions of Planning Applications as Determined by Babergh DC</p> <p>(8) B/17/03050 – Rye House, Hall Road – Demolition of existing ancillary building on existing plot. Change of use from D1 Nursery to C3 Residential</p> <p>Planning consent was granted by letter dated 21 August 2017.</p>	
17.93.07	<p>Planning enforcement matter: Grove House, Lavenham Road, Brent Eleigh – Creation of entrances onto A1141 without planning consent</p> <p>The Clerk reported that he had supplied the information provided by Cllr Scoones to Babergh Planning Enforcement Officer, Carmel Driscoll, and she had responded saying that the matter was under investigation. Clerk</p>	<p>Clerk</p>

	to follow up to ascertain the current position.	
17.93.08	<p>Notification of appeal: Land south of Brent Eleigh Road – Appeal against the refusal by Babergh DC to grant a Certificate of Lawfulness for retention of caravan and storage container</p> <p>The Clerk reported receipt of a Notice in respect of the above. It is to be determined by Local Inquiry to be held at Bury St Edmunds on 24 October. Members were unclear as to where the site is. Cllr Warner to investigate.</p>	Cllr Warner
17.94	<p>DATES OF FUTURE MEETINGS</p> <p>16 November 2017 Ordinary Parish Council Meeting 7.30pm</p> <p>18 January 2018 Ordinary Parish Council Meeting 7.30pm</p>	
17.95	<p>CHAIRMAN’S CLOSING REMARKS</p> <p>The Chairman thanked everyone for attending the meeting. He added that he would have liked an opportunity to raise the matter of the proposed charges for school buses with Cllr Lindsay, but would take that up on another occasion. There being no further business the meeting closed at 9.15pm.</p>	