

**MINUTES OF THE MEETING OF BRENT ELEIGH PARISH COUNCIL  
HELD ON 20 SEPTEMBER 2018 IN THE VILLAGE HALL COMMENCING AT 7.30PM**

**Present:**

Cllr Kevin Went (Chairman)  
Cllr Karen Marshall  
Cllr Francesca Scoones  
Cllr Natalie Shewring

**Apologies:**

None

**In Attendance:**

District Councillor Clive Arthey  
County Councillor Robert Lindsay  
William Grosvenor (*Clerk to the Council*)

		<b>Action</b>
<b>18.68</b>	<b>CHAIRMAN'S WELCOME</b> Cllr Went welcomed all present to the meeting.	
<b>18.69</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> There were no apologies.	
<b>18.70</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>18.70.01</b>	<b>To Receive Amendments to the Register</b> There were no amendments to the Register.	
<b>18.70.02</b>	<b>To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda</b> There were none.	
<b>18.70.03</b>	<b>To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</b> There were none.	
<b>18.70.04</b>	<b>To Receive Full / Partial Dispensations for Pecuniary Interests Declared</b> It was noted that there had been no requests for dispensations.	
<b>18.71</b>	<b>MINUTES OF THE PREVIOUS MEETINGS</b> Minutes of the Ordinary Meeting held on 12 July 2018 were approved and signed as a true and accurate record.	
<b>18.72</b>	<b>TO RECEIVE THE COUNTY COUNCILLOR'S REPORT</b> Cllr Lindsay reported as follows: <ul style="list-style-type: none"> <li>• The Public Sector Leader's Group have now confirmed they will hold five meetings a year with published agendas and minutes, with private meetings in between.</li> <li>• Suffolk CC is scheduled to overspend by £8.6m in the current year based on spending in Q1. This amounts to about 1.7% of its overall budget (£501m). The overspend is mainly driven by increased demand in Children and Young People's services, including services for looked-after children, child social care and home to school transport.</li> <li>• There is a predicted rise of 18% in children requiring special educational needs in the next two years, equating to a shortage of 300-400 places (the equivalent of 3 special schools). To</li> </ul>	

	<p>reduce the wait for places or placements out of county, it is recommended that Cabinet agree to provide new places via both new schools and providing specialist centres in existing schools.</p> <ul style="list-style-type: none"> <li>• The new Leader of the Council, Cllr Hicks, has dropped the study that his predecessor commissioned into the idea of creating one unitary council for Suffolk.</li> <li>• At a recent full Council meeting, Cllr Lindsay proposed motions (1) asking for a cross-party working group to draw up a costed five year plan for a network of cycle paths and (2) to commit 5% of the annual integrated transport budget to cycling infrastructure. The first motion was unanimously carried, and further information on the cross-party group is awaited.</li> <li>• <b>Clay Lane bridleway</b> – Highways have stated that the ruts are insufficiently bad to warrant repair at the present time. It was observed that it is not useable by a child on a bicycle in places and that driving is taking place. This will be monitored and Cllr Lindsay will continue to press Suffolk CC for some action.</li> <li>• <b>Grit bins</b> – in future grit heaps will not be topped up and only grit bins will be refilled, to avoid wastage and environmental damage. Grit bins have to be yellow unless in a conservation area.</li> </ul>	Cllr Marshall
18.73	<p><b>TO RECEIVE THE DISTRICT COUNCILLOR’S REPORT</b> Cllr Arthey reported as follows:</p> <ul style="list-style-type: none"> <li>• Community Infrastructure Levy (CIL) funds are available from the Regulation 123 pot; Cockfield PC has made a successful bid and one from Preston St Mary PC is being held over. The next round opens for bids on 4 October. The possibility of bidding for monies to improve the parking area off Hall Road will be followed up.</li> <li>• Babergh former offices at Hadleigh – plans for redevelopment are moving forward.</li> <li>• Babergh’s capital investment strategy – over £30m invested in commercial properties.</li> <li>• Electric vehicle charging points – there are 2 each now in Sudbury and Hadleigh, and Lindsey will shortly have 2 as well.</li> <li>• Lavenham Tourist Information Centre – responsibility for this will transfer to Lavenham PC, and will also contain the Post Office and a Babergh DC contact point.</li> </ul>	Clerk
18.74	<p><b>TO DISCUSS ANY VILLAGE MATTERS</b> Councillors discussed putting in a bid to the Regulation 123 pot for CIL funds in the new bidding round commencing 4 October, to improve the parking area adjacent to Hall Road. <b>It was AGREED:</b></p> <ul style="list-style-type: none"> <li>• To check with the Land Registry and Suffolk Highways as to boundaries of land ownership</li> <li>• To look at the conditions of the new bidding round to confirm eligibility, and if suitable</li> <li>• To seek 3 competitive quotations for the work.</li> </ul>	Clerk Clerk Cllr Shewring
18.75	<p><b>TO RECEIVE A REPORT FROM THE VILLAGE NEIGHBOURHOOD WATCH CO-ORDINATOR</b> Nothing to report.</p>	

<b>18.76</b>	<b>TO RECEIVE AND CONSIDER REPORTS ON FINANCIAL MATTERS</b>	
<b>18.76.01</b>	<b>Financial update</b> The Clerk reported that the balance in the Council's account with Lloyds Bank, as at 1 September 2018, stood at £3,528.50.	
<b>18.76.02</b>	<b>To consider and approve payments</b> <b>It was AGREED</b> to make the following payments: <ul style="list-style-type: none"> <li>• £221.69 in terms of both the Clerk's remuneration and payment to HMRC for the period to 30 September.</li> </ul>	Clerk
<b>18.76.03</b>	<b>General Data Protection Regulation 2018 – update</b> The Council now has a Privacy Notice published on the website, and an email footer, with a link to the Privacy Notice. Further work needs to be undertaken to achieve compliance and further reports will follow as work is undertaken.	Clerk
<b>18.76.04</b>	<b>Review of the Council's Standing Orders</b> A new set of Standing Orders to reflect changes in the NALC Model Rules will be brought for adoption to the next meeting.	Clerk
<b>18.76.05</b>	<b>New Bank Mandate signatory</b> The relevant papers from Lloyds Bank were signed by Councillors ready for submission to Lloyds Bank.	Clerk
<b>18.76.06</b>	<b>Grant request</b> A grant request was received from Citizens Advice Sudbury & District. <b>It was AGREED to NOTE</b> this request.	
<b>18.77</b>	<b>TO RECEIVE THE CHAIRMAN'S REPORT</b> Cllr Went reported that the school bus serving the village appeared to have a new driver, and his previous concerns no longer applied.	
<b>18.78</b>	<b>TO RECEIVE REPORTS FROM COUNCILLORS</b> Cllr Scoones reported that she attended the Tree Warden's meeting at Dyehouse Wood. 1,500 trees have been planted, but all the ash have been affected by ash dieback. She recommended that ash trees should not be purchased from nurseries until the disease has been eradicated. Cllr Marshall reported that Clay Lane was currently in reasonable condition.	
<b>18.79</b>	<b>TO RECEIVE THE CLERK'S REPORT</b>	
<b>18.79.01</b>	<b>Councillor vacancy</b> No request for an election was received from ten electors within the statutory timescale and the Parish Council was free to co-opt. The Chairman stated that a potential co-optee had been identified and would be invited to join the Council.	Cllr Went
<b>18.79.02</b>	<b>Beacons of Light 11 November 2018 – update</b> Arrangements were progressing. A suitable notice was required for insertion in <i>Roundabout</i> . <b>It was AGREED</b> that the Parish Council will consider a request for grant assistance to help fund the provision of food and drink for the event at its next meeting.	Cllr Marshall
<b>18.79.03</b>	<b>Road safety mirror opposite Corner Farm</b> This will be installed as soon as possible.	Cllr Went

18.79.04	<p><b>New electoral arrangements for Babergh District Council – consultation update</b></p> <p>The views of Brent Eleigh PC were sent to the Local Government Boundary Commission in response to the original consultation exercise on 10 December 2017. No response was received to the suggestions made. Revised draft recommendations were received early in 2018 which included the proposal that Brent Eleigh be included in a “Box Vale” ward together with Boxford, Edwardstone, Groton, Milden and Monks Eleigh. The response sent by the Clerk on 27 April 2018 rejected that proposal and suggested that a more acceptable solution might be to move Brent Eleigh and Monks Eleigh into the proposed South East Cosford ward, and transfer Lindsey and Semer into Box Vale. However on 7 August 2018 the final recommendations were received which confirmed the “Box Vale” ward proposal. <b>This was NOTED</b> with disappointment.</p>	
18.79.05	<p><b>Babergh / Mid-Suffolk Housing Strategy consultation</b></p> <p>The formal consultation period on this (together with the Homelessness Reduction Strategy) will run from 5 October to 7 November 2018.</p>	
18.79.06	<p><b>Fence at the end of The Street</b></p> <p>Suffolk Highways’ contractors have replaced the fence. <b>It was AGREED</b> no further action to be taken at present.</p>	
18.79.07	<p><b>Grit bins review</b></p> <p>The Clerk reported that a review had been undertaken by Suffolk Highways on grit bins / heaps for highways use. In future, due to the environmental damage caused by grit heaps, they will not be replenished, and where parishes want to retain a stock of grit in the location where the heap was formerly located, a grit bin will need to be purchased. <b>This was NOTED</b> and <b>AGREED</b> no action required to be taken at present.</p>	
18.79.08	<p><b>Verge cutting issues</b></p> <p>Delays have occurred in verge cutting on C and unclassified roads because of the need to divert the traffic management resource (accompanying vehicle) to pothole repairs. It was hoped to complete the grass cutting a couple of weeks later than planned.</p>	
18.79.09	<p><b>SALC area meetings</b></p> <p>These will be held on 24 September and 26 November at Hadleigh Pool and Leisure Centre.</p>	
18.79.10	<p><b>Babergh Town and Parish Liaison Meeting</b></p> <p>The next meeting for Babergh District will be held on Thursday 11 October at 10am at Pinewood Community Hall, Laburnum Close, Pinewood, Ipswich IP8 3DL.</p>	
18.79.11	<p><b>Gambling Act consultation</b></p> <p>Consultation is being undertaken on the revised draft statutory “Gambling Act 2005: Statement of Principles” policy document. This runs from 29 August to 12 October. Once adopted the policy will take effect from 31 January 2019 and run for three years.</p>	
18.79.12	<p><b>CAS initiative on crime prevention services</b></p> <p>The Clerk reported a new initiative being considered by CAS, in relation to the provision of low cost, specialist advice, support and training in terms of building resilience to crime across communities. <b>This was NOTED.</b></p>	

<b>18.80</b>	<b>PLANNING ISSUES</b>	
<b>18.80.01</b>	<b>Babergh / Mid-Suffolk Joint Local Plan</b> The public consultation on a revised Statement of Community Involvement ended on 30 July 2018. The intention is to publish the draft new Local Plan in the Spring of 2019.	
<b>18.80.02</b>	<b>Brent Eleigh Conservation Area – draft appraisal</b> There have been no developments to report.	
<b>18.80.03</b>	<b>To Consider Planning Applications Received</b> <b>(1) DC/18/03450 - Second Meadow Stables, Brent Eleigh Road (Lavenham Parish) – Change of use of land for commercial livery and retention of buildings and structures.</b> This application was discussed. However deadline for comments was 28 August and the position was <b>NOTED</b> . <b>(2) DC/18/03984 – Corner Farm, The Street –Change of use from Holiday Let to Antiques and Collectables sales and storage.</b> This application was discussed and it was <b>AGREED</b> to make no comments.	
<b>18.80.04</b>	<b>To Consider Updates on Planning Applications</b> <b>(3) B/16/01723/FUL – Brent Eleigh Hall, Hall Road – Application for external and internal alterations to house and stable including partial demolition and conversion of part of stable from 1 to 2 no. flats.</b> The Parish Council’s comments were sent to Babergh on 2 February 2017. No decision on the application has yet been advised. <b>(4) B/16/01724/LBC – Brent Eleigh Hall, Hall Road – Application for external and internal alterations to house and stable including partial demolition and conversion of part of stable from 1 to 2 no. flats.</b> The Parish Council’s comments were sent to Babergh on 2 February 2017. No decision on the application has yet been advised. <b>(5) DC/18/01987 – Second Meadow Stables, Brent Eleigh Road (Lavenham Parish) – Proposed erection of detached dwelling in association with the use of Second Meadow Stables.</b> The Parish Council’s comments were sent to Babergh on 13 June 2018. No decision on the application has yet been advised.	
<b>18.80.05</b>	<b>To Receive Notification of Decisions of Planning Applications as Determined by Babergh DC</b> <b>(6) DC/18/02789(LBC) – Wells Hall, Milden Road – Application for listed building consent; remove and replace broken and missing tiles from the roof of outbuildings / cartlodge.</b> Planning consent was granted by letter dated 21 August 2018.	
<b>18.81</b>	<b>DATE OF NEXT MEETING</b> • 22 November 2018 – 7.30pm Brent Eleigh Village Hall	
<b>18.82</b>	<b>CHAIRMAN’S CLOSING REMARKS</b> The Chairman thanked everyone for attending the meeting. There being no further business the meeting closed at 9.40pm.	