

## Minutes of the Annual General Meeting

Monday 28<sup>th</sup> April 2014 8.00pm .

Item	Action
<p>1. Apologies for absence Apologies received from Deborah Davis Carol Donnison</p>	
<p>2. Minutes of last meeting The minutes were approved and signed</p>	
<p>3. Matters arising from those minutes.</p> <ul style="list-style-type: none"> <li>• The fees for hiring the hall and equipment need to be reviewed.</li> <li>• Hostess trolley purchased and has been used for events. It was agreed that a written thank you should be sent to Carol Donnison.</li> </ul>	<p>Committee to review fees  Secretary to send card</p>
<p>4. Treasurers Report/Update Audited accounts presented. Net income for the year was £183.41 There is still some outstanding fees from hiring chairs last year by Chelsworth. The Fun day was a great success both financially and socially. Insurance is the biggest outgoing. With the rise in power costs it was felt that heating costs should be reviewed and invest in new heaters. The kitchen has been repainted. It was agreed that Miranda Elgar become a signature for the village hall.</p>	
<p>5. Chair's report There had been a change in chair at Christmas ( Peter resigning and Miranda taking on the role). Peter has continued to help with maintenance and a letter of thanks should be sent. Another summer event should be held and involve the new people who have moved into the village. There had been an additional regular booking for the hall but this has been discontinued. The usual regular events continue e.g. gardening club. The hall has been booked for a children's party and there will be another quiz night this year and another social event to be arranged.</p>	<p>Letter to Peter - secretary</p>

<p>6. Election of Officers  Bob Unglass proposed Miranda Elgar for Chair seconded by Stuart Barr.  There were no other nominations and the meeting agreed that the existing officers and committee members present remain.</p> <p>It was agreed that there was a need to involve more people and it was anticipated that the summer event would generate interest.</p>	
<p>7. Forthcoming Functions  22<sup>nd</sup> May Elections</p> <p>20<sup>th</sup> or 13<sup>th</sup> July Fun day - a need to encourage more stalls</p> <p>Quiz night in October</p> <p>Social event for Christmas</p>	<p>Ask Peter about the barbecue</p>
<p>8. Any Other Business  Questions from the floor:  Does the village own a lawn mower? ( no one was aware of the existence of a lawn mower)  Who is responsible for Town Hill? Unsure if Suffolk wildlife owned land who is responsible for upkeep. Village hall has taken out insurance and there needs to be a working party to tidy up.  Linked with Town Hill members of the parish council felt that a tree preservation order should be requested for black poplar.</p>	<p>Miranda to phone and clarify position</p>
<p>7. Date of next meeting  Tuesday 13<sup>th</sup> May 8.00 pm</p>	

**Brent Eleigh Village Hall - Charity 304866**  
**Receipts & Payments accounts for year ending 31/03/2014**

<u>Receipts</u>	Y/E 31/3/14	Y/E 31/3/13
Gardening Club	£ 26.00	£ 26.00
Grant Parish Council	£ 15.00	£ 500.00
Hire Election	£ 160.00	£ 160.00
Hire Hall/Equipment	£ 76.25	£ 135.25
Quiz Nights	£ 751.54	£ 1,519.50
Share Harvest Festival	£ 30.00	£ 25.00
Fete	-	£ 610.26
Intrest	£ 0.68	£ 1.70
Donation Pudding Night	-	£ 10.00
Donation Coffee Mornings	£ 101.00	-
Donation PCC	£ 20.00	-
Fun Day	£ 515.87	-
Music Night	£ 92.95	-
Burger/Book Sale	-	£ 79.10
<b>Total</b>	<b>£ 1,789.29</b>	<b>£ 3,066.81</b>

<u>Payments</u>	Y/E 31/3/14	Y/E 31/3/13
Council Tax	£ 47.10	£ 45.80
Electricity	£ 252.28	£ 526.39
Water	£ 63.90	£ 28.10
Fire Protection	£ 66.00	£ 46.80
Maintenance Repaint Exterior	-	£ 1,080.00
"-" Replace Water Heater	-	£ 381.60
"-" Decorate Kitchen	£ 235.00	-
Insurance	£ 702.60	£ 640.65
Hostess Trolley	£ 239.00	-
<b>Total</b>	<b>£ 1,605.88</b>	<b>£ 2,749.34</b>

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<b>Net Income</b>	<b>£ 183.41</b>	<b>£ 317.47</b>
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<u>Assets</u>	Y/E 31/3/14	Y/E 31/3/14
Bank Community Account	£ 1,947.12	£ 1,764.39
Bank Business Reserve	£ 2,740.07	£ 2,739.39
Petty Cash	£ 9.20	£ 96.64
<b>Total</b>	<b>£ 4,696.39</b>	<b>£ 4,600.42</b>

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Having examined all the relevant vouchers, cash & bank statements presented to me,  
I find all in accord with the accounts

Signed  


Dated

21 April 2014