

## Minutes of the Annual General Meeting

Tuesday 11<sup>th</sup> August 7.0pm

Item	Action
<p><b>1. Apologies for absence</b>                      Apologies received from                      Deborah Davis                      Jan Jamieson</p> <p><b>Present</b>                      Wendy and Stuart Barr                      Miranda Elgar                      Jane Escott                      Arthur Jamieson                      David Hopkins                      Sue Lickford                      Fay Trussler                      Michael and Vivian Warner</p>	
<p><b>2. Minutes of last meeting</b>                      The minutes were approved and signed</p>	
<p><b>3. Matters arising from those minute.</b>                      item 8:</p> <ul style="list-style-type: none"> <li>• After investigation there had been no mention of a village lawn mower in any village hall records</li> <li>• Town Hill: David Hopkins confirmed that it had been transferred to the village hall. ME confirmed that insurance had been taken out and upkeep was would be discussed later.</li> </ul>	
<p><b>4. Treasurers Report/Update</b>                      Audited accounts presented.                      Net income for the year was £997.42, an increase from the previous year.                      Since the end of March there had been additional income from the Parish Council and fete (a joint event with the church) taking the balance from £5,676.77 to £7,549.30.                      MW thought that £2000 would be enough to keep in an account for day to day outgoings and that he would investigate how a better interest could be obtained on the remaining money.                      Insurance was the major outgoing and further quotes would be acquired for next year, although it was felt it was important to ensure a comprehensive service.                      MW thanked David Hopkins for auditing the accounts.</p>	

## **5. Chair's report**

Miranda reported that it had been a good year.

Work on the building had included treatment for woodworm and masonry bees, A grant from the Parish Council would enable internal decoration to take place of the larger hall. It was proposed to use the money for the hiring of an access system and paint. And volunteers to complete the painting. A hot water urn had been purchased along with a heater which had been effective in heating the hall before events. The gardening club bookings have stopped, but there have been bookings for events and parties.

The joint fete with the church had been very successful and another fete next year will take place in early July. ME thanked David Hopkins for the venue which allowed more people to be involved and was a beautiful setting. It had been good to see that the fete had been a community event with many people taking part and contributing in different ways bringing the whole village together. The hard work put in by so many people was greatly appreciated including the exhibitions. These involved a lot of hard work and preparation but were a major contribution on the day. Thanks were expressed to all who had worked to make the day such a success.

ME thanked Sue Lickford and Jane Escott expressing their hard work had been greatly appreciated.

The village now has a website, but these needs to be developed and it will be highlighted at the Christmas mulled wine event.

Before the end of the year the wall outside the village hall needs to be replaced with removable post and chains and possibly planters (awaiting further quotes).

The garden needs to be tidied up and a maintenance plan put in place, it was agreed to approach Kevin Went in connection with this offering a small payment.

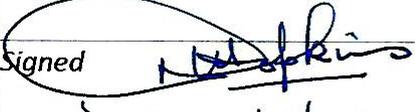
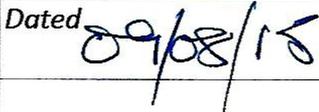
There has been changes over the past year and ME expressed her thanks to Bob Ungless who has contributed so much as treasurer, always keeping the committee on course and expertly managing the finances. Everyone wished him all the best with his ongoing recovery.

Thanks were also expressed to Michael Warner for taking on the role of treasurer, and all his hard work.

## **6. Election of Officers**

Michael Warner proposed Miranda Elgar for Chair seconded by Vivian Warner.

<p>Miranda Elgar proposed Michael Warner for Treasurer seconded by Wendy Barr.  Stuart Barr proposed Fay Trussler for Secretary seconded by Wendy Barr.  Jane Escott was welcomed on to the committee.</p>	
<p><b>7. Forthcoming Functions</b></p> <p>Garden Clear Up Thursday 20<sup>th</sup> August</p> <p>Quiz night Saturday 17<sup>th</sup> October</p> <p>Decorating the Hall Weekend 24<sup>th</sup> October</p> <p>Mulled Wine and Minced Pies Tuesday 8<sup>th</sup> December</p> <p>Fete Saturday 2<sup>nd</sup> July 2016</p>	
<p><b>8. Any Other Business</b></p> <p>Town Hill- Peter Rout kindly keeps the area tidy and has done so for many years, it was agreed that he should be approached to ask if he is willing to continue and the village hall to offer a small payment to help cover costs.</p> <p>Jan Jamieson suggested that we look into the village having a defibrillator. Sue Lickford advised the meeting that the cost was about £1050 and the service cost £270 every two years or when used. It was suggested that Laxfield House may have one and that some arrangement might be made for use in an emergency as the staff would be trained. It was agreed to contact the Parish Council and gather further information.</p>	
<p><b>7. Date of next meeting</b>  Before the autumn quiz night</p>	

<b>Brent Eleigh Village Hall - Charity 304866</b>		
<b>Receipts &amp; Payments accounts for the year ending 31/03/2015</b>		
<u>Receipts</u>	<u>Y/E 31/03/15</u>	<u>Y/E 31/03/14</u>
Gardening Club	£39.00	£26.00
Grant Parish Council	£0.00	£15.00
Hire Election	£160.00	£160.00
Hire Hall/Equipment	£230.25	£76.25
Quiz Nights	£1,163.50	£751.54
Share Harvest Festival	£0.00	£30.00
Fete	£0.00	£0.00
Fun Day	£923.07	£515.87
Music Night	£0.00	£92.95
Donation Coffee Mornings	£60.00	£101.00
Donation PCC	£0.00	£20.00
Donation Skip Hire	£25.00	£0.00
Interest	£1.37	£0.68
<b>TOTAL</b>	<b>£2,602.19</b>	<b>£1,789.29</b>
<u>Payments</u>	<u>Y/E 31/03/15</u>	<u>Y/E 31/03/14</u>
Council Tax	£48.20	£47.10
Electricity	£199.15	£252.28
Water	£47.47	£63.80
Fire Protection	£46.80	£66.00
Maintenance	£0.00	£235.00
Maljon	£178.80	
Insurance	£804.35	£702.60
Purchase - Hostess Trolley	£0.00	£239.00
Tea Urn purchase	£60.00	
Damage to wall - skip hire	£220.00	
<b>TOTAL</b>	<b>£1,604.77</b>	<b>£1,605.88</b>
Net Income/loss	997.42	£183.41
<u>Assets</u>	<u>Y/E 31/03/15</u>	<u>Y/E 31/03/14</u>
Barclays Current A/c	£2,883.17	£1,947.12
Barclays Business Savings a/c	£2,742.12	£2,740.75
Petty Cash	£51.48	£9.20
	<b>£5,676.77</b>	<b>£4,696.39</b>
Having examined all the relevant vouchers, cash and bank statements presented to me,		
all in accord with the accounts as above.		
Signed 	Dated 	
Name..... <u>D.L. Hopkins</u> .....		